



Pupil Transportation » Transportation Director Log Monthly Report

<input type="checkbox"/> Start	Minutes	Location	Topic	Short Description	Vehicle
Start : 10/27/2016 (4)					
10/27/2016 7:30 AM	180	Bus Gar	Meeting - Others, Meeting - Staff, Other (Provide Description), Travel	No school -parent teacher day, went to VDOT, met with Tim about a couple of Rts that need some attention, Daniel called in, met w/ sub car driver @ BCHS to explain and go over how to fuel a car or bus	
10/27/2016 10:30 AM	120	Bus Gar	Athletic Schedules, Email, Reports	checked email and revised travel schedule, worked on and filed reports	
10/27/2016 12:30 PM	30	Bus Gar	Lunch	took lunch break	
10/27/2016 1:00 PM	150	Bus Gar	Email, Logs, Other (Provide Description), Vehicle Diagnostics, Vehicle Repair	worked on bus 3, put up new tires for stock, checked email, finished logs for today, worked 8hrs	Bus 03
Start : 10/28/2016 (5)					
10/28/2016 6:00 AM	180	Bus Gar	Other (Provide Description)	drove Douthat Rt	
10/28/2016 9:00 AM	180	Bus Gar	Vehicle Fluid Top Off, Vehicle Oil Change, Vehicle Repair	worked on blue GMC	2007-Truck-GMC Blue-TRANS
10/28/2016 12:00 PM	30	Bus Gar	Lunch	took lunch break	
10/28/2016 12:30 PM	120	Bus Gar	Email, Logs, Vehicle Diagnostics, Vehicle Repair	worked on bus 6, checked email, finished logs	Bus 06
10/28/2016 2:30 PM	180	Bus Gar	Other (Provide Description)	drove Douthat Rt. worked 11.5hrs	
Start : 10/31/2016 (6)					
10/31/2016 7:00 AM	120	Bus Gar	Email, Other (Provide Description), Phone - Staff	monitor bus radio, spoke w/ Mrs. Rowe about the trip going out today, checked email	
10/31/2016 9:00 AM	120	Bus Gar	Travel, Vehicle Diagnostics	went to MES checked over the silver Taurus windows were not working right	2005-Ford Taurus Silver-SAB
10/31/2016 11:00 AM	90	Bus Gar	Vehicle Diagnostics, Vehicle Repair	worked on bus 8 cross arm	Bus 08
10/31/2016 12:30 PM	30	Bus Gar	Lunch	took lunch break	
10/31/2016 1:00 PM	90	Bus Gar	Email, Logs, Other (Provide Description), Phone - Staff	spoke w/ Sharon -needs a driver for 42Rt., checked email, finished logs for today, went to SAB to review trans. report	
10/31/2016 2:30 PM	150	Bus Gar	Other (Provide Description), Travel	went to MES drove Rt. 42, worked 10hrs	
Start : 11/1/2016 (5)					
11/1/2016 7:00 AM	210	Bus Gar	Athletic Schedules, Email, Other (Provide Description), Reports, Vehicle Pick Up/Delivery	monitor bus radio, went to MES moved spare bus back to the bus lot, checked over signed and turned in driver reports, filled out an online bus survey about bullying, scheduled drivers for this weekends band trip	
11/1/2016 10:30 AM	30	Bus Gar	Fuel Tank Measurement	entered fuel tank measurements on computer for MES	
11/1/2016 11:00 AM	120	Bus Gar	Athletic Schedules, Vehicle Diagnostics, Vehicle Inspection, Vehicle Repair	worked on bus 2, scheduled a trip driver and took papers to buses at BCHS	Bus 02
11/1/2016 1:00 PM	30	Bus Gar	Lunch	took lunch break	
11/1/2016 1:30 PM	120	Bus Gar	Athletic Schedules, Email, Logs, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Repair	worked on bus 3, add another trip to the schedule, checked email, finished logs, worked 8.5hrs	Bus 03
Start : 11/2/2016 (6)					
11/2/2016 7:00 AM	120	Bus Gar	Email, Other (Provide Description), Reports	monitor bus radio, checked email, gather driver reports to send to SAB	
11/2/2016 9:00 AM	120	Bus Gar	Other (Provide Description), Shop Cleaning	clean up outside, hauled off old tires, move trailers and old car around	
11/2/2016 11:00 AM	90	Bus Gar	Vehicle Fluid Top Off, Vehicle Inspection	worked on bus 4	Bus 04
11/2/2016 12:30 PM	30	Bus Gar	Lunch	took lunch break	
11/2/2016 1:00 PM	90	Bus Gar	Vehicle Cleaning	cleaned blue GMC	
11/2/2016 2:30 PM	60	Bus Gar	Email, Logs, Other (Provide Description)	checked email, finished logs for today, monitor bus radio, worked 8.5hrs	
Start : 11/3/2016 (5)					
11/3/2016 7:00 AM	120	Bus Gar	Email, Other (Provide Description), Vehicle Diagnostics, Vehicle Pick Up/Delivery	monitored bus radio, met bus 6 @ MES checked for a leak -seems fine, brought bus 6 over for inspection, checked email	
11/3/2016 9:00 AM	60	Bus Gar	Other (Provide Description)	went to BC Supply and picked up some supplies for the shop	
11/3/2016 10:00 AM	120	Bus Gar	Parts Ordering, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection	worked on bus 6, took back to MES and picked up bus 5	Bus 06
11/3/2016 12:00 PM	60	Bus Gar	Lunch, Meeting - Others	met w/ Roger from Cummins and had lunch	
11/3/2016 1:00 PM	655	Bus Gar	Email, Logs, Other (Provide Description), Parts Ordering, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Pick Up/Delivery	picked up bus 5 from MES for inspection, ordered parts, checked email, finished logs, took bus 2 to MES while waiting on parts for bus 5, BCHS called needs a driver -took trip in bus 2, worked 17hrs	Bus 05
Start : 11/4/2016 (4)					
11/4/2016 7:00 AM	150	Bus Gar	Email, Other (Provide Description), Route Review	monitor bus radio, checked MTN Grove Rt -changed the turn-around due to student moving	
11/4/2016 9:30 AM	90	Bus Gar	Travel, Vehicle Diagnostics, Vehicle Repair	went to MES -worked on bus 12	Bus 12
11/4/2016 11:00 AM	150	Bus Gar	Vehicle Repair	worked on bus 5	Bus 05
11/4/2016 1:30 PM	120	Bus Gar	Email, Logs, Lunch, Other (Provide Description), Travel	went to SAB to sign report, took lunch break, checked email and finished logs for today, worked 8.5hrs	

Start : 11/7/2016 (1)					
11/7/2016 7:00 AM	480	Bus Gar	Leave - Vacation	Vac.	
Start : 11/8/2016 (1)					
11/8/2016 7:00 AM	480	Bus Gar	Leave - Vacation	Vac.	
Start : 11/9/2016 (1)					
11/9/2016 7:00 AM	480	Bus Gar	Leave - Vacation	Vac.	
Start : 11/10/2016 (1)					
11/10/2016 7:00 AM	480	Bus Gar	Leave - Vacation	Vac.	
Start : 11/11/2016 (1)					
11/11/2016 7:00 AM	480	Bus Gar	Leave - Vacation	Vac.	
Start : 11/14/2016 (4)					
11/14/2016 9:00 AM	210	Bus Gar	Vehicle Diagnostics, Vehicle Inspection, Vehicle Repair	switched hours w/ Daniel, worked on bus 7	Bus 07
11/14/2016 12:30 PM	30	Bus Gar	Lunch	took lunch break	
11/14/2016 1:00 PM	60	Bus Gar	Vehicle Cleaning, Vehicle Fluid Top Off	worked on bus 7	Bus 07
11/14/2016 2:00 PM	180	Bus Gar	Athletic Schedules, Email, Logs, Other (Provide Description), Reports	gathered reports, invoices and other paperwork from last week, monitor bus radio, catch up on emails, trip schedules, helped VES w/ the new car schedule, finish logs for today, worked 8hrs.	
Start : 11/15/2016 (5)					
11/15/2016 7:00 AM	90	Bus Gar	Email, Other (Provide Description)	monitored bus radio, checked email	
11/15/2016 8:30 AM	60	Bus Gar	Parts Ordering, Reports	worked on reports and ordered parts	
11/15/2016 9:30 AM	180	Bus Gar	Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Pick Up/Delivery	went to BCHS picked up bus 15 for inspection, worked on bus 15	Bus 15
11/15/2016 12:30 PM	30	Bus Gar	Lunch	took lunch break	
11/15/2016 1:00 PM	150	Bus Gar	Email, Logs, Meeting - Staff, Other (Provide Description), Phone - Others	test and replaced diesel pump hose (leaking), met w/ driver taking trip on friday, spoke w/ Dwight about riding buses this week, checked email and finished logs, worked 8.5hrs	
Start : 11/16/2016 (4)					
11/16/2016 7:00 AM	120	Bus Gar	Email, Other (Provide Description)	monitor bus radio, picked up and hand out checks from SAB, checked email	
11/16/2016 9:00 AM	210	Bus Gar	Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Pick Up/Delivery, Vehicle Repair	worked on bus 12, went to BCHS picked up bus 18	Bus 12
11/16/2016 12:30 PM	30	Bus Gar	Lunch	took lunch break	
11/16/2016 1:00 PM	180	Bus Gar	Email, Logs, Meeting - Others, Other (Provide Description), Parts Ordering, Phone - Others, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection	worked on bus 18, took bus and students from VES to BCHS to meet the driver for a trip, ordered parts, spoke w/ VDOT about a tree on Pig Run, checked email, finished logs worked 9hrs	Bus 18
Start : 11/17/2016 (5)					
11/17/2016 7:00 AM	90	Bus Gar	Email, Other (Provide Description)	monitor bus radio, checked email, Daniel is out today (has another Dr. appt.)	
11/17/2016 8:30 AM	90	Bus Gar	Vehicle Fluid Top Off, Vehicle Inspection	worked on bus 22	Bus 22
11/17/2016 10:00 AM	150	Bus Gar	Vehicle Diagnostics	worked on bus 8	Bus 08
11/17/2016 12:30 PM	30	Bus Gar	Lunch	took lunch break	
11/17/2016 1:00 PM	150	Bus Gar	Email, Logs, Other (Provide Description), Parts Ordering, Vehicle Diagnostics, Vehicle Pick Up/Delivery	went to BCHS picked up bus 4, notify drivers of the schedule for tomorrows band trip, checked email, finished logs, worked 8.5hrs	Bus 04
Start : 11/18/2016 (4)					
11/18/2016 7:00 AM	180	Bus Gar	Email, Other (Provide Description), Vehicle Fluid Top Off, Vehicle Oil Change	monitor bus radio, checked email, worked on 14-Impala	2014-Car-Chevy-Impala-gray
11/18/2016 10:00 AM	180	Bus Gar	Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Repair	worked on bus 19	Bus 19
11/18/2016 1:00 PM	30	Bus Gar	Lunch	took lunch break	
11/18/2016 1:30 PM	120	Bus Gar	Email, Logs, Shop Cleaning, Vehicle Diagnostics, Vehicle Repair	worked on bus 15, cleaned shop, checked email, finished logs, worked 8.5hrs	Bus 15
Start : 11/21/2016 (1)					
11/21/2016 7:00 AM	480	Bus Gar	Leave - Vacation	vac.	
Start : 11/22/2016 (1)					
11/22/2016 7:00 AM	480	Bus Gar	Leave - Vacation	vac.	
Start : 11/23/2016 (1)					
11/23/2016 7:00 AM	480	Bus Gar	Leave - Vacation	vac.	
Start : 11/24/2016 (1)					
11/24/2016 7:00 AM	480	Bus Gar	Other (Provide Description)	Holiday	
Start : 11/25/2016 (1)					
11/25/2016 7:00 AM	480	Bus Gar	Other (Provide Description)	Holiday	

☰ Start : 11/28/2016 (5)

11/28/2016 7:00 AM	180 Bus Gar	Email, Other (Provide Description), Purchase Orders	monitor bus radio, checked email, worked on winter travel schedule	
11/28/2016 10:00 AM	150 Bus Gar	Athletic Schedules, Purchase Orders, Travel	worked on po's, checked over travel schedule, delivered schedules to drivers and took po's to SAB	
11/28/2016 12:30 PM	30 Bus Gar	Lunch	took lunch break	
11/28/2016 1:00 PM	90 Bus Gar	Parts Ordering, Vehicle Diagnostics	worked on bus 4 -ordered parts	Bus 04
11/28/2016 2:30 PM	60 Bus Gar	Email, Logs, Other (Provide Description)	checked email, finished logs, monitor bus radio, worked 8.5hrs.	

☰ Start : 11/29/2016 (4)

11/29/2016 7:00 AM	120 Bus Gar	Email, Other (Provide Description)	monitor bus radio, checked email, made a work list for today NEW	
11/29/2016 9:00 AM	210 Bus Gar	Shop Cleaning, Vehicle Diagnostics, Vehicle Pick Up/Delivery, Vehicle Repair	cleaned shop while waiting on parts, went to BCHS -worked on bus 15 and brought bus 4 in for repairs NEW	Bus 15
11/29/2016 12:30 PM	30 Bus Gar	Lunch	took lunch break NEW	
11/29/2016 1:00 PM	150 Bus Gar	Email, Logs, Vehicle Repair	worked on bus 4, checked email, finished logs, monitor bus radio, workd 8.5hrs NEW	

☰ Start : 11/30/2016 (3)

11/30/2016 6:30 AM	150 Bus Gar	Other (Provide Description), Phone - Staff	Bus Driver sick, drove the Millboro Rt. NEW	
11/30/2016 9:00 AM	120 Bus Gar	Parts Ordering, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection	worked on bus 17, ordered parts NEW	Bus 17
11/30/2016 11:00 AM	120 Bus Gar	Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Repair	worked on bus 7 NEW	Bus 07

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